Steps to using a fire extinguisher:

- **PULL** the pin.
- **AIM** the nozzle or hose at the base of the fire from the recommended safe distance.
- **SQUEEZE** the operating lever to discharge the fire extinguishing agent.
- **Sweep** the nozzle or hose from side to side until the fire is out, starting at the recommended distance. Move forward or around the fire area as the fire diminishes. Watch the area in case of re-ignition.

**NOTIFY** Activate the building alarm system and dial 911 to notify the fire department, or have someone else make the call if you can't.

**EVACUATE** Help people in immediate danger or incapable of exiting the building on their own without risking your own safety.

**EXTINGUISH** Extinguish the fire yourself after calling 911 and evacuating others from the building.

When it’s time to use a fire extinguisher, just remember **P.A.S.S.**

For more information visit [FEMALIFESAFTY.ORG](http://FEMALIFESAFTY.ORG)