## FIRE EXTINGUISHER READINESS FOR BUILDING OWNERS

### WHEN TO CHECK

<table>
<thead>
<tr>
<th>Monthly</th>
<th>Annually</th>
<th>Periodically</th>
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</thead>
</table>
| Check your fire extinguishers  
  - None are missing or damaged  
  - Extinguishers are visible and accessible  
  - Pressure gauge pointer is in the green zone  
  - Tamper seal not missing or broken | A trained extinguisher technician performs service on all fire extinguishers to ensure they are in proper working order in accordance with the manufacturer’s manual. | Internal Examination & Hydrostatic Testing (pressure testing of the containers) should be done |

### WHEN TO RECHARGE

<table>
<thead>
<tr>
<th>12+</th>
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| After any use  
  - Pressure gauge pointer is out of green zone  
  - Tamper seal missing or broken |

### WHEN TO REPLACE

<table>
<thead>
<tr>
<th>12+</th>
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</thead>
<tbody>
<tr>
<td>A trained service technician can determine if an extinguisher is obsolete, damaged and unusable, or can’t be serviced in accordance with the manufacturer’s manual.</td>
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</tbody>
</table>

### AND REMEMBER...

#### BE PREPARED
Have an emergency plan, conduct periodic fire drills, make sure your fire extinguishers are inspected and serviced.

#### BE SAFE
In the event of a fire, call 911 and begin to evacuate the building.

#### BE KNOWLEDGEABLE
When a fire is discovered during its early stage, grab the nearest extinguisher and remember the word PASS: Pull the pin. Aim at the base of the fire. Squeeze the operating lever. Sweep the discharge from side to side.

#### BE CONFIDENT
You can rest assured that your fire extinguishers are usable during a fire emergency when installed and serviced by a trained technician.

FOR MORE INFORMATION VISIT FEMALEPSAFETY.ORG